



School Administrative Unit #31
Newmarket School District
186A Main Street, Newmarket, NH 03857
(603) 659-5020 Fax (603) 659-5022
www.newmarket.k12.nh.us



Susan Givens, Ed. D.
Superintendent of Schools

Erica MacNeil
Student Services

MEMO

July 14, 2020

To: Paxor Construction

From: Janna Mellon, Business Administrator

RE: Jr/Sr High Annex Renovation

Congratulations, the award of the Newmarket Jr/Sr High Annex Renovation bid has been awarded to Paxor Construction. In order to add you as a vendor we need to have your current W9 and your insurance policy naming Newmarket School District as the additional insured. For questions, please contact me at:

Janna Mellon
Business Administrator
SAU #31 Newmarket School District
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Newmarket, NH 03857
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(603) 292-7984