

NEWMARKET SCHOOL DISTRICT
Joint Loss Management Committee (otherwise known as JLMC)
Meeting Agenda & Minutes

Entity Name: Newmarket School District

Date of Meeting & Start Time: **Thursday, June 9, 2022**
3:00 pm

JLMC Representatives (Name & Title):

<i>Management Representatives</i>	<i>Employee Representatives (Non-Supervisory)</i>
Janna Mellon, Business Administrator	Annette Blake, Teacher
David Reilly, Facilities Director	Diane McCormick, Nurse -
Deborah Black, Asst. Superintendent	Jennifer Farnese, Nurse
Linda Hopey, Food Service Director	Devan Chick, Facilities Technician
Justin Loring, AA to BA	Randy Critchett, Facilities Technician
Guest: Sandy Burroughs, Primex	Paula Smart, Tutor

Lab 603.02: Must have equal numbers of employer and employee representatives or more employee than management representatives.

Committee Purpose: The purpose of a JLMC is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace.

Meeting Discussions:

1. **Review/Discuss Injury Reports YTD**
2. **Follow up on Student Desks in Classroom Doorways, observed by staff member**
3. **Discuss and review Draft Safety Plan:**
Chap Lab 603.03: Action Plan, Assigned Duties, & Responsibilities
4. **NEW: Discussion of signage to prevent traffic from using NES access as a pass-through short cut (Paula Smart)**
5. **Action Items:**
 - a. **Once Minutes are approved, Post JLMC Minutes:**
 - Annette, NJSHS
 - Paula, NES
 - Janna, SAU Office Suite

Next Future Meeting: June 9, 2022 3:00 pm (previous date was last day of school)
(virtual via google meets). Janna to send link.

Review from Previous Meetings:

N/A

Future Agenda Items:

1.